

I _____ *insert name* hereby nominate for the
position as the Health and Safety Representative for

_____ *insert work group name (if applicable)*

Please use the space below to detail the experience and / or skills you could bring to the role

Signature of nominee _____ Date _____

Nomination Checklist (to be completed by Nominee)

- I can confirm that I meet the eligibility criteria
- I have discussed my intention to nominate as a HSR with my immediate Supervisor
- Email this form to safety@jcu.edu.au

This section to be completed by WHS Unit

Name of HSE representative processing nomination _____

- HSR nominee list is updated for the election process (if applicable)
- Correspondence is provided to nominee outlining the outcome of the election (if applicable)
- Training complete
- Eligible for payment of Allowance *(insert electronic Signature)* _____
- Notified HR for commencement of allowance
- Notify Workplace Health and Safety Queensland of appointments
- Save completed form in TRIM