

2016 Student Services and Amenities Fee (SSAF) Report

1. What is SSAF?

In October 2011, the Government passed legislation ([Guidelines](#)) allowing universities to charge a student services and amenities fee from January 2012.

The Student Services and Amenities Fee legislation sets out the categories of services that the collected fees can be spent on, as follows:

1. providing food or drink to students on a campus of the higher education provider;
2. supporting a sporting or other recreational activity by students;
3. supporting the administration of a club most of whose members are students;
4. caring for children of students;
5. providing legal services to students;
6. promoting the health or welfare of students;
7. helping students secure accommodation;
8. helping students obtain employment or advice on careers;
9. helping students with their financial affairs;
10. helping students obtain insurance against personal accidents;
11. supporting debating by students;
12. providing libraries and reading rooms (other than those provided for academic purposes) for students;
13. supporting an artistic activity by students;
14. supporting the production and dissemination to students of media whose content is provided by students;
15. helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled;
16. advising on matters arising under the higher education provider's rules (however described);
17. advocating students' interests in matters arising under the higher education provider's rules (however described);
18. giving students information to help them in their orientation;
19. helping meet the specific needs of overseas students relating to their welfare, accommodation and employment.

The funding must not be spent on supporting a political party or the election of a person as a member of a political party at any level of government.

2. How much SSAF was collected in 2016?

In 2016, JCU students paid a Student Services and Amenities Fee amount of \$43.50 for each 3 credit point subject (0.125 EFTSL), up to a maximum amount of \$290 for the calendar year.

Total SSAF collected in 2016 was \$3,982,000.

How was SSAF spent in 2016?

A summary of the 2016 actual expenditure against the approved [2016 Expenditure Plan](#) is provided in the following table:

Service category	Project	2016 Allocation of SSAF Income	2016 Actual SSAF Expenditure
1. Student spaces, including informal study spaces and social spaces.	Creating new and improving existing student spaces. 5 year project plan (2012 – 2016): <ul style="list-style-type: none"> • Building 25 Nursing Sciences – Outdoor student spaces • Cairns Library – Indoor student spaces <p><i>(*Due to delays caused by extensive consultation and planning requirements, projects are continuing and are scheduled for completion in 2017. Unspent SSAF allocation will carry over into 2017).</i></p> JCUSA Capital Allocation	\$1,000,000 \$7,200	*\$106,408 \$7,200
2. Improving the delivery of food and beverage services on campus	Outdoor student amenities/kitchenette at Vet Sciences & Biomedicine area Free On-Campus Tea and Coffee	\$30,000 \$1,500	\$30,000 \$1,500
3. Helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled.	2 x FTE Academic Learning Advisor positions to: assist students to improve their study skills; improve access to study skills support for off-campus students; support ESL students. <i>(*Underspend was due to funding being provided from another source).</i> Townsville and Cairns Library Rovers Your Tutor	\$261,542 \$82,192 \$79,168	\$30,138 \$82,192 \$48,000
4. Services promoting the health and welfare of students; Career counselling and student employment services; Provision of personal counselling services; and Advisory Mechanisms.	1 x Student Welfare Officer. These officers support students with complex needs, and assist them to identify and access appropriate support services. <i>(*Underspend was due to funding being provided from another source).</i>	\$100,055	\$30,504

Service category	Project	2016 Allocation of SSAF Income	2016 Actual SSAF Expenditure
	<p>JCUHealth (Townsville) to allow for bulk billing GP services for students</p> <p>Student Life Team (2.8 FTE)</p> <p>1 x Career Development Learning Officer</p> <p>1 x Aboriginal and Torres Strait Islander Student Mentor</p> <p>Building Cohort Support for HDR Candidates</p> <p>Ask Us Knowledge Base</p> <p>International Peer Advice Video</p> <p>Student Advising Framework (Ask Us Cards, Database and Website)</p> <p>JCU SA Elections</p>	<p>\$100,000</p> <p>\$266,115</p> <p>\$95,525</p> <p>\$20,000</p> <p>\$65,000</p> <p>\$42,500</p> <p>\$4,800</p> <p>\$33,000</p> <p>\$10,000</p>	<p>\$100,000</p> <p>\$266,115</p> <p>\$50,017</p> <p>Nil</p> <p>\$53,949</p> <p>\$20,696</p> <p>\$4,663</p> <p>\$4,408</p> <p>\$10,000</p>
<p>5. Supporting other recreational activities on campus via clubs and societies.</p> <p>Improving sports facilities on-campus.</p> <p>Supporting student artistic and creative activities such as drama, musicals, exhibition spaces.</p>	<p>Support for JCU student clubs, societies, and associations, administered by the JCUSA.</p> <p>Subsidies for sporting teams, administered by the JCUSA.</p> <p>Funding for the JCUSA Sport and Recreation staff - Manager; Sport and Recreation Officer (Townsville); Sport and Recreation Officer (Cairns).</p> <p>Sporting Field Maintenance</p> <p>Sporting Infrastructure</p> <p>JCU SA International Ball</p> <p>Inter-Collegiate Cultural Competition and Concert</p>	<p>\$167,000</p> <p>\$112,500</p> <p>\$271,065</p> <p>\$205,000</p> <p>\$150,000</p> <p>\$10,000</p> <p>\$15,000</p>	<p>\$167,000</p> <p>\$112,500</p> <p>\$271,065</p> <p>\$205,000</p> <p>\$150,000</p> <p>\$10,000</p> <p>\$15,000</p>

Service category	Project	2016 Allocation of SSAF Income	2016 Actual SSAF Expenditure
6. Provision of information and support to students experiencing financial difficulties	<p>Support for students experiencing financial difficulties has increased significantly in recent years through the establishment of the Student Access Fund Program.</p> <p>Support is also provided through JCU's student loans service and the JCU Student Association Crisis Loans service. It is therefore not proposed to spend SSA Fee income for this purpose during 2015-2016.</p>	Nil	
7. Improving advice about university rules and procedures	JCUSA Student Media and Communication Service.	\$92,946	\$92,946
Support for student media	JCUSA Website Upgrade/Maintenance	\$6,500	\$6,500
8. Orientation information and activities	Orientation Week activities.	\$161,000	\$161,000
	Peak Period Enquiry and Enrolment Help Roamers	\$27,000	\$13,578
	Orientation Peak Period and Concierge	\$41,000	\$19,829
9. Providing or improving student advocacy services; Supporting the administration of a club most of whose members are students	<p>Student Advocacy Service (2 Student Advocates in Townsville, 1 in Cairns). The JCUSA Student Advocacy Service provides an independent advocacy service to students in matters such as: assessment results and subject grades; addressing allegations of misconduct; appealing academic suspension or exclusion for unsatisfactory academic progress; problems with professional and clinical placements; complaint resolution; applications for special consideration and supplementary and deferred examinations; advanced standing; leave of absence; student appeals.</p> <p>SSA Fee income will be used to support student representation, through the JCUSA elected student representatives and the JCUSA Council.</p> <p>General Manager – JCUSA</p>	\$270,792	\$270,792
		\$166,687	\$166,687

Service category	Project	2016 Allocation of SSAF Income	2016 Actual SSAF Expenditure
		\$102,000	\$102,000
10. On-campus child care services	This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016.	Nil	
11. Provision of legal services to students	This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016.	Nil	
12. Assisting students to find suitable accommodation	This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016.	Nil	
13. Assisting students to obtain personal and accident insurance services	This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016.	Nil	
14. Mackay, Mt Isa, Thursday Island and distance education students (Helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled).	Study Skills Bootcamps in Mackay, Mt Isa, and Thursday Island	\$18,482	\$18,842
	Off-Campus Borrowing	\$9,380	\$4,838