

Teach and Assess - Special Consideration

Learning, Teaching and Assessment Procedure 3.2.7

3.2.7 A deferred assessment (including an examination) is a delay (postponement) to the start date of an assessment item. A deferral can be requested by a student due to extenuating circumstances (under the Special Consideration Procedure) or awarded due to:

- a. The cancellation of an assessment item by the University, for example disruption by natural disasters, or government restrictions. The student does not have to apply if all students were affected.
- b. Impact to all students taking part in an online assessment item due to technology or equipment issues which prevented equitable access. The student does not have to apply if all students were affected.
- c. Staff illness or accident preventing an assessment (including an examination) from taking place. The student does not have to apply in this instance.
- d. Circumstances outlined in the Defence Force, National Service and Elite Athlete Friendly University Procedure. The student has to apply for a deferral and must have supporting documentation.
- e. A pre-arranged and formal commitment to jury service/attending court/hospital on the scheduled day of the assessment/examination. The student has to apply for deferral and must have supporting documentation.
- f. A decision declared by the Dean or Chair, Academic Board relative to the circumstance and study period.

For circumstances covered in clauses 3.2.7 a) – c) or f) a student or students do not need to apply as the deferred assessment will be offered by the College. In all other circumstances, students should apply through the Special Consideration Procedure.