

Boating & Diving Frequently Asked Questions

WHS-PRO-INFO-016b

This Information Sheet provides information for Boating and Diving FAQ

Boating and Diving Register

If I am using a vessel as transport only, I am not the Boat Operator (Master) and I am not undertaking any work from the vessel/ platform, do I need to complete a Boating & Diving Trip Plan?

No. The information provided when completing your RiskWare Field Trip component, and Risk Assessment, adequately covers safety controls. The document “**External Vessels Guide and Checklist 2018**” has been developed to assist you with assessing external vessel safety.

When snorkelling or diving overseas, am I still required to complete a Boating & Diving Trip Plan?

Yes. You are still required to abide by the same procedures and policies as if you were conducting the work in Australia.

If I undertake recreational snorkelling or diving while travelling as part of JCU work, either in Australia or Overseas, do I need to complete a Boating & Diving Trip Plan?

Yes. You are still required to abide by the by the same procedures and policies as if you were conducting the activity as part of your JCU duties.

Insurance

How do I find out about JCU Insurance cover for Boating and Diving Field Trips?

<https://www.jcu.edu.au/chancellery/legal-and-assurance/insurance>
<https://www.worksafe.qld.gov.au/>

Examples of ‘recreational/ leisure activities’ on a field trip?

During a field trip recreational/ leisure activities may include:

- Snorkelling during your leisure time
- Diving during your leisure time
- Swimming during your leisure time
- Bush walking
- Going for a jog

Am I covered by insurance when conducting recreational/ leisure activities during a field trip?

The terms and conditions of the relevant insurance policies (e.g. WorkCover, volunteer, student) may have exclusions for particular activities. For example, if you are a volunteer and you choose to conduct a recreational snorkelling activity outside of the approved JCU

volunteering activity, you will not be covered by JCU volunteer insurance if you are injured during the activity.

Am I allowed to conduct ‘recreational/ leisure activities’ on a field trip?

If you would like to participate in recreational/ leisure activities that are excluded from the insurance coverage, it is recommended that these are included in the planning (risk assessment) of the field trip and are approved as ‘authorised activities’. All activities conducted on a field trip shall be carried out using JCU minimum standards (e.g. policies, procedures, guidelines, risk assessments).

Recreational/ leisure activities that involve voluntarily subjecting yourself to an abnormal risk of injury are not covered by insurance and will not be authorised by JCU.

As a JCU staff member, am I covered by WorkCover for the entire field trip, including outside of my normal 7.25 daily working hours?

Yes, you are covered for the duration of the field trip unless you voluntarily subject yourself to an abnormal risk of injury. Refer to the previous question for further information.

As a JCU staff member, does WorkCover cover the income component of my second job (different employer)?

Yes.

Does JCU volunteer insurance cover include an income component if I am an authorised volunteer on a JCU field Trip?

If the covered person is unable to work in their regular employment as a result of their injury, they can claim lost future wages, up to the policy limit. The covered person must have paid employment at the time of the incident. Past pay slips will be required to quantify the claim. Refer to JCU insurance website <https://www.jcu.edu.au/chancellery/legal-and-assurance/insurance>.

Does my Field Trip Leader need to be aware of all recreational activities?

Yes. All activities must be carried out in accordance with JCU minimum standard (e.g. procedures, safe work procedures, risk assessments) and be included in planning and covered in the risk assessment.

I am a JCU staff member who has taken leave to participate, as a volunteer, on a JCU field trip. Which policy would I be covered by?

You must [register](#) as a JCU volunteer and you will be covered under the [Volunteers Group Personal Accident Insurance](#), not WorkCover.

Other

How many GRS professional development hours can be recorded following successful completion of a Marine Radio Operators License?

16 hours.

Further information:

Work Health & Safety Unit:
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Boating and Diving Unit:
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