Nursing and Midwifery

Information Sheet – Action Plan for Professional Experience Placement (APPEP)

Purpose

An *Action Plan for Professional Experience Placement (APPEP)* may be implemented to improve a Bachelor Nursing Science or Bachelor of Nursing Science-Bachelor of Midwifery student's preparedness for professional experience placement (PEP). The APPEP is designed to support the development of a student's professional behaviours, skills or knowledge prior to PEP, thereby enhancing their ability to demonstrate safe, respectful practices when caring for people and working with healthcare professionals in the clinical setting. For students with an identified performance concern, this proposed strategy aims to resolve any performance concerns prior to PEP.

Criteria

An APPEP will be initiated for students who are performing at a sub-optimal standard during clinical skills workshops, including unsatisfactory attendance or displaying unprofessional behaviour during class.

Process

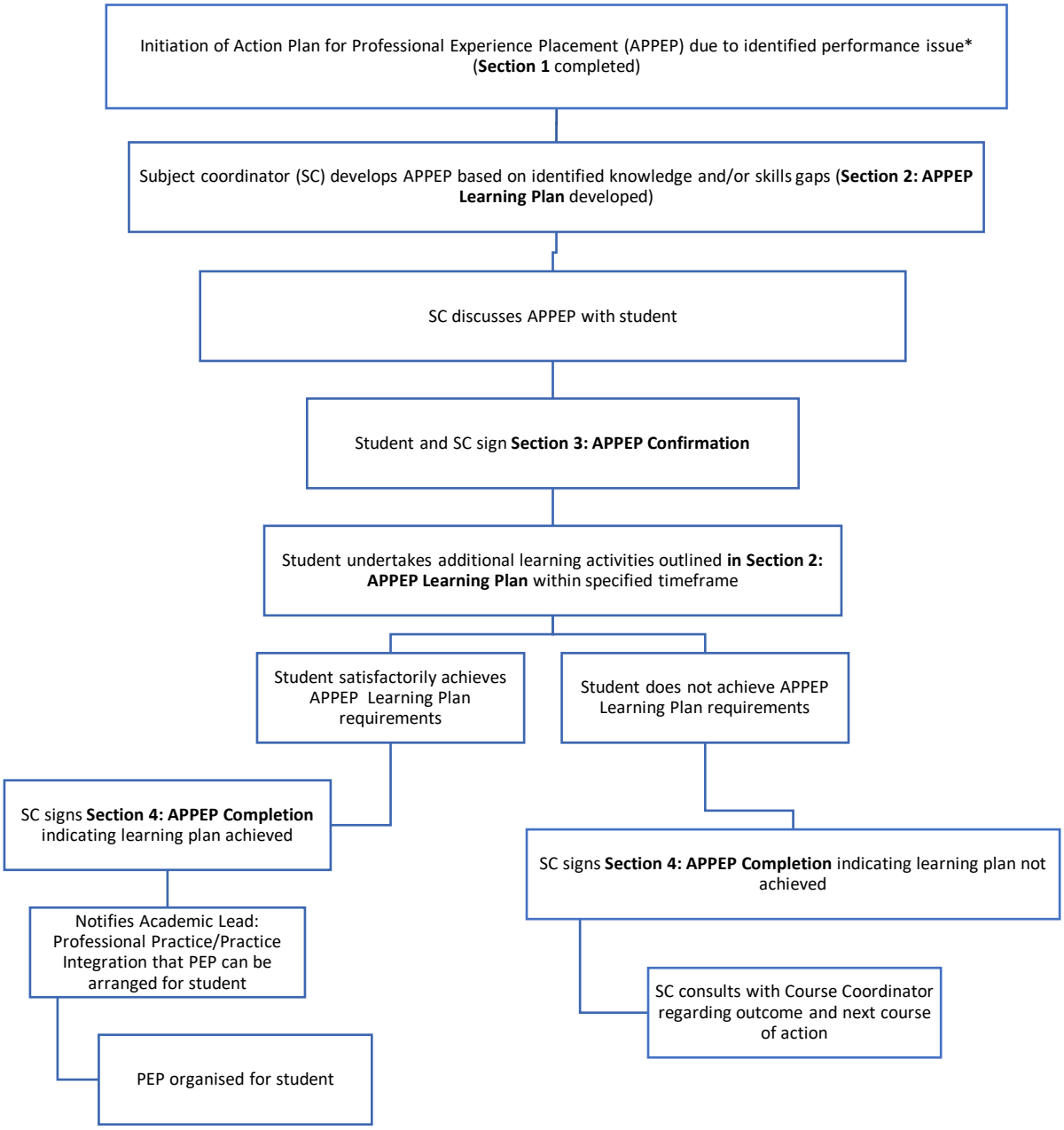
The subject coordinator is responsible for preparing the APPEP including determining the nature of the skill, practice or knowledge deficit of the student with an identified performance concern. For identified clinical skills or professional practice issues, the student will usually be required to demonstrate they are able to perform the clinical skill safely and efficiently with the subject coordinator or delegate prior to the commencement of their PEP. The student is responsible for organising practice sessions during self-directed learning times. Attendance at these sessions will be monitored by the subject coordinator.

Structure of the APPEP

The APPEP has four sections: 1) Reason for implementation of the APPEP; 2) APPEP Learning Plan; 3) APPEP Confirmation; and 4) APPEP Completion.

Following the successful achievement of the learning objectives outlined in the APPEP, the student will email a scanned copy of the completed documentation to the subject coordinator who developed the APPEP (Section 2). The subject coordinator will then complete Section 4 prior to liaising with the Academic Lead: Professional Practice/Practice Integration regarding the student's PEP allocation. If a student has not achieved the APPEP learning objectives within the specified timeframe, the student may not be allocated a PEP, which may affect the student's progress and prolong their course enrolment.

Implementation of Action Plan for Professional Experience Placement (APPEP)



*Identified performance issues include a student has been identified by a nursing /midwifery academic to be performing at a sub-optimal standard during clinical skills workshops, including unsatisfactory attendance and/or displays of unprofessional behaviour.

Administration

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Approval Details

Process Sponsor	Nursing and Midwifery Learning and Teaching Committee
Version no	22-1
Date for next Major Review	January 2024

Revision History

Version	Approval date	Implementation date	Details	Author
19-1	18/07/2019	18/07/2019	Information sheet for action plan to improve preparedness for students on Professional Experience Placement	Academic Lead: Professional Placement
22-1	29/08/2022	29/08/2022	Information sheet for action plan to improve preparedness for students on Professional Experience Placement	Academic Lead: Professional Placement/Academic Lead: Practice Integration