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Queensland Government

Tertiary and post-secondary student regional concession fare application/renewal

Apply for concession fares on public transport in regional Queensland (outside of the *go* card network)
From January 2016, tertiary and post-secondary students can complete this application form for concession fares on public transport in **regional Queensland**. Before completing this form, check that you meet all of the eligibility criteria below.

Eligibility criteria
To be eligible for concession fares you must meet all of the following criteria:

- carry a student ID (issued by an institution registered with the Department of Transport and Main Roads) as proof of eligibility
- reside in Queensland; and
- be enrolled in and attending a course:
  - at a university, higher education provider or other registered training organisation in Queensland (unless otherwise approved by the Department of Transport and Main Roads) that is registered with the department; and
  - that has been developed and accredited under the Australian Qualifications Framework, or
  - that is a Course in Core Skills supported by the Queensland Government's *Skilling Queenslanders for Work Initiative**; and
- be a full time student enrolled on an internal basis. To be considered full time and internal:
  - **a university student** must be enrolled full time on an internal basis, as deemed by their university; or
  - **students attending an institution other than a university** must be enrolled in a course of study requiring attendance at classes (or unpaid practical requirements) for at least 12 hours per week for a minimum course duration of 12 weeks.

*for details on eligible courses, visit translink.com.au/tertiary

What you need to do
Step 1 - Complete Part A and sign the declaration.

Step 2 - Present your completed form at your educational institution's student administration office, along with your current student ID card.

Step 3 - If your institution verifies your eligibility for concession fares, they will apply a concession sticker to your student ID card.

You must carry a current student ID card with you at all times as proof of eligibility to purchase and travel on concession fares in regional Queensland.

Note: The concession sticker is not valid for travel on public transport services in South East Queensland (on the *go* card network). For details on how to travel in SEQ, visit translink.com.au/tertiary

Renewal
Your concession sticker is valid until 31 March following the year of issue.

If your course is longer than 12 months and you are still eligible, you will need to re-apply each year for the duration of your course.

Please check the expiry date on your sticker to allow enough time to re-apply for concession fares in regional Queensland.

It is an offence under the:

- *Criminal Code Act 1899* to dishonestly provide information with the intent to defraud. The maximum penalty may include 10 years imprisonment.
- *Transport Operations (Passenger Transport) Act 1994* to state anything or give a document to an authorised person if you know it contains false or misleading information.

Part A - Applicant details

Please complete the details below.
All fields are mandatory.

Title (e.g. Mr, Mrs, Miss or other, please specify)

Family name

Given name/s

Educational institution name
James Cook University (Cairns)

Student ID card number
(include all letters and numbers as shown on your student ID card)

Residential address

Postcode

Postal address (if same as residential address, write AS ABOVE)

Postcode

Phone number

Email address
@my.jcu.edu.au

Declaration

I declare that:

- the details provided by me are true and correct
- I authorise the Department of Transport and Main Roads or its agent to make reasonable enquiries to verify any details provided in this application.

Applicant's signature (must be handwritten)

Date
/ /

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Part B - Educational Institution details

To be completed by the educational institution.
Please complete the details below.
All fields are mandatory.

Legal entity name

James Cook University

Trading name

James Cook University

Full address of campus student attends

14-88 McGregor Road
James Cook University
Smithfield QLD Postcode 4878

Q1. Tick the category below relevant to the student's application:

- ☐ New
- ☐ Renewal
- ☐ Replacement (lost/stolen ID card)

Q2. Does the student meet all of the department's eligibility criteria outlined on page one?

- No ☐ ▶ Not eligible
- Yes ☐ ▶ Eligible - issue concession sticker

Application processed date

/ /

Sticker expiry date

31 / 03 / 23

Declaration

As a representative of (insert educational institution name)

James Cook University (Cairns)

I declare that:

- the details provided by me are true and correct
- I am authorised to process this application
- I authorise the Department of Transport and Main Roads or its agent to make reasonable enquiries to verify any details provided in this application.

Name

Position

Client Service Officer

Contact number

1800 246 446

Email address

enquiries@jcu.edu.au

Signature (must be handwritten)

Date

/ /

Privacy statement
The student's nominated institution is collecting the information on this form on behalf of the Department of Transport and Main Roads (TMR) for the purpose of assessing a student's eligibility for concession fares on public transport in regional Queensland. This process is being undertaken in accordance with the *Information Privacy Act 2009* (Queensland). TMR and the nominated institution will not disclose a student's personal information to any other third party without a student's consent unless authorised or required to do so by law.