

Compliance Checklist: 2019 JCU Annual Report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	P2
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	<ul style="list-style-type: none"> Inside cover P130
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	Inside cover & P1
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	N/A, JCU is not a participating Statutory Body
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Inside cover
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A for Statutory Bodies
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	P3-P5
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 10.2, 31 and 32	N/A for Statutory Bodies
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	P6
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	P28-P30
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 11.1	P28
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	P31-P58
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	P54-P58
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	P59
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	P7-P11
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	P8-P15
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	Link to template (on P1), and P7-P11
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	P19-P20
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	N/A for Statutory Bodies
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 14.1	P16-P18
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 14.2	P17-P18
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 14.3	P18-P19
	<ul style="list-style-type: none"> External scrutiny 	ARRs – section 14.4	P17
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 14.5	P21-P22
	<ul style="list-style-type: none"> Strategic workforce planning and performance 	ARRs – section 15.1	P36-P37, and P40-P41

Summary of requirement		Basis for requirement	Annual report reference
Governance – human resources	<ul style="list-style-type: none"> • Early retirement, redundancy and retrenchment 	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	N/A for Statutory Bodies
Open Data	<ul style="list-style-type: none"> • Statement advising publication of information 	ARRs – section 16	P1
	<ul style="list-style-type: none"> • Consultancies 	ARRs – section 33.1	P1 (Link to Open data)
	<ul style="list-style-type: none"> • Overseas travel 	ARRs – section 33.2	P1 (Link to Open data)
	<ul style="list-style-type: none"> • Queensland Language Services Policy 	ARRs – section 33.3	N/A
Financial statements	<ul style="list-style-type: none"> • Certification of financial statements 	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	P119-P120
	<ul style="list-style-type: none"> • Independent Auditor's Report 	FAA – section 62 FPMS – section 46 ARRs – section 17.2	P121-P126

FAA *Financial Accountability Act 2009*
 FPMS *Financial and Performance Management Standard 2019*
 ARRs *Annual report requirements for Queensland Government agencies*