

## 2022 Small Grant Application

Closes 28 November 2022

## Small Grant Application

Priority Area:	<input type="checkbox"/> Category A: Online and/or digital assessment and feedback <input type="checkbox"/> Category B: Promoting active learning and student engagement <input type="checkbox"/> Category C: Immersive learning
Applicant Name(s):	
Discipline/College/Directorate:	

### Project Plan (200 word maximum)

Identify a relevant critical friend

Identify a mentor (if new to grants)

Identify a relevant literature base (maximum 200 words)

**Budget:** The maximum amount available is \$5,000.

The budget must provide accurate costing for all proposed activities. Items that are funded include:

- Project officer/support staff
- Teaching relief
- Travel – for project related activities or dissemination only (max. \$1,000 for conference support)
- External reviewer
- Equipment/software as approved by TSD or LTSE

Venue hire, equipment and catering **will not be funded**. All items must be fully and realistically costed (please include quotes where applicable). It is recommended that College/Directorate Finance officers are consulted to ensure accuracy of budget.

Budget item	Amount (provide detailed costing)	Rationale for inclusion

## Project Declaration

<p><b>Applicant's Declaration:</b></p> <p>I _____, from the College of _____</p> <p>_____ confirm that I:</p> <ul style="list-style-type: none"> <li>• agree to meet the required timeline (<b>completion date 31.12.2023</b>)</li> <li>• have Associate Dean, Learning and Teaching support</li> <li>• agree to complete reporting and acquittal as required</li> <li>• agree to participate in dissemination activities as required by Dean LTSE</li> </ul>	
Signature:	Date:

<p><b>Statement of support from Associate Dean of Learning and Teaching:</b></p> <p>I _____, as ADLT of the College of _____</p> <p>_____ endorse and support the applicant in a JCU Learning and Teaching Small Grant.</p>	
Signature:	Date:

**Dean of College/Directorate Declaration:**

On behalf of this College/Directorate, I support this nomination on the basis of the attached application. This College/Directorate undertakes to support this proposal and activities to disseminate good practice in learning and teaching. I confirm that the information above is true and correct and that the applicant is able to complete the project as described.

Name:

Signature:

Date:

Applications must be submitted to [ltse@jcu.edu.au](mailto:ltse@jcu.edu.au) by **Monday, 28 November 2022**.