

**JCU DOMESTIC CONSIGNMENTS
EXTERNAL FREIGHT ONLY.**

Freight to be collected and delivered within Australia and NOT to or from JCU Townsville.
Please complete form & return email as attachment to freight@jcu.edu.au so arrangements can be made for collection.

SENDERS DETAILS	
Department Charge Code	
Company Name	
Contact Name	
Phone Number	
Email Address	
Address including Postcode (No PO BOX or LOCKED BAG)	
Number of Items, packaging (i.e. carton, satchel, etc) and dimensions and weight of all items	
Description of Contents	
Is Insurance Required Y or N? (If yes state replacement cost)	
DANGEROUS GOODS (incl Dry Ice) Y or N? (if Yes please ensure DG correctly packaged and DG paperwork supplied)	

RECIEVERS DETAILS	
Company Name	
Contact Name	
Phone Number	
Email Address	
Address including Postcode (No PO BOX or LOCKED BAG)	
DELIVERY METHOD REQUIRED (different rates apply for each service type)	
Road Express (Cheapest and longest to arrive)	
Overnight First Class (Next day before 5pm)	
Overnight First-Class Satchel	

AVIATION SECURITY & DANGEROUS GOOD DECLARATION

The sender acknowledges that this article may be carried by air and will be subject to aviation security and clearing procedures; and the sender declares that the article does not contain any dangerous or prohibited goods, explosives or incendiary devices. Forms without this declaration completed will not travel.

Sign Here: _____

Name: _____

For all enquiries the freight section extension 15272