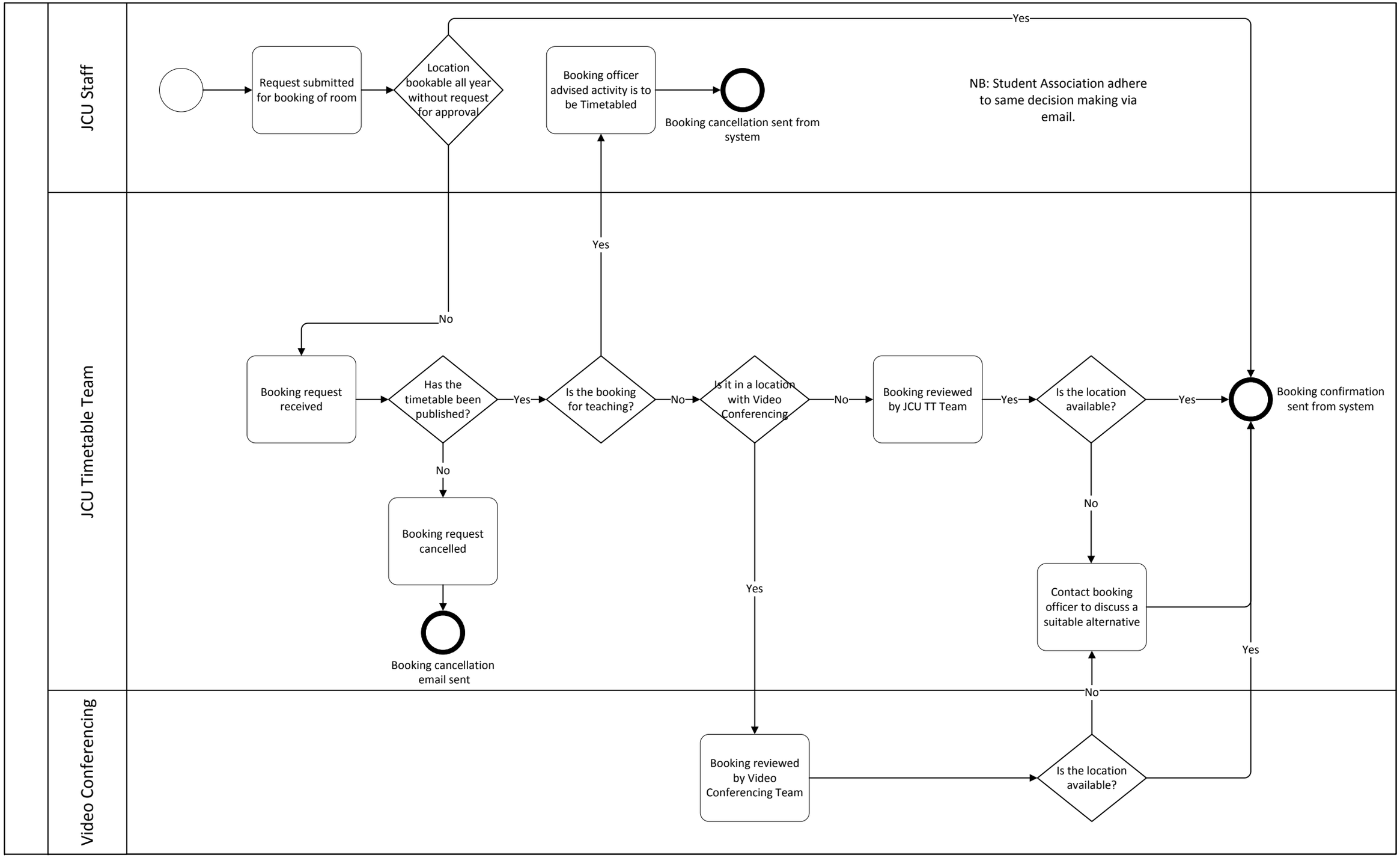Internal Room Booking Process