

# How to Upload, Edit, and Share a Video Presentation on YouTube

1. You need a Google Account to upload to YouTube
2. These instructions are presented in the following order:
  - a. How to Create a **Google Account** (you may already have one. Please read below)
  - b. How to **Upload** your video to YouTube
  - c. How to **Edit** your YouTube Presentation (optional)
  - d. How to **Share** your YouTube Presentation
  - e. How to **Submit** your YouTube Presentation

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## 2a. How to Create a Google Account

Link to YouTube Information:

<https://support.google.com/youtube/answer/69961>

**NOTE:** For security purposes, do not use your JCU password when creating your Google account

### Using your Google Account for YouTube

You need a Google Account to sign into YouTube. A Google Account works across all Google products (e.g. Gmail, Blogger, Maps, YouTube, and [more](#)).

If you've signed into any of these products before, you already have a Google Account. To sign in, enter the email address you entered on those products (if you use Gmail, it's your Gmail username). If you don't have a Google Account, you can create one on YouTube.

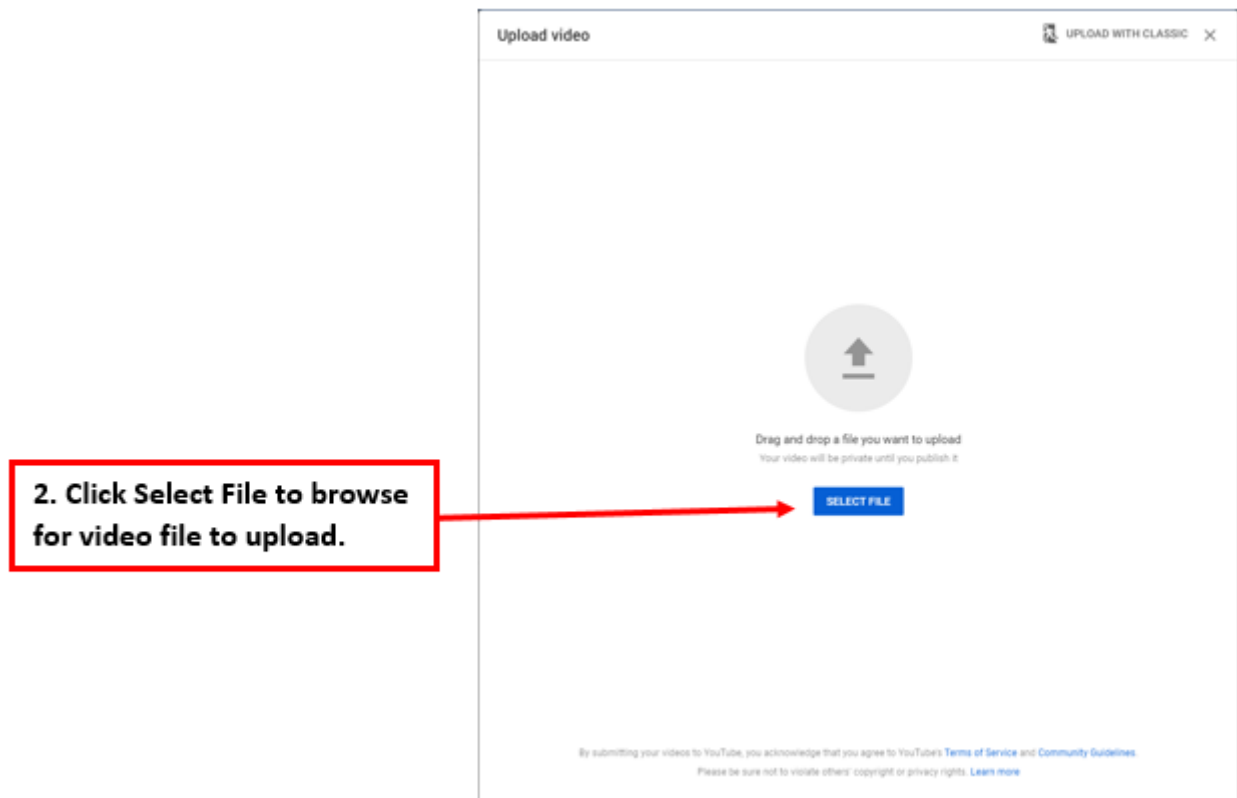
Here are a few important things to remember about Google Accounts and YouTube:

- **You sign into YouTube with your Google Account.** To sign in to YouTube, enter your Google Account email and password. After signing up for YouTube, if you sign in to your Google Account on another Google service, you'll be automatically signed in when you visit YouTube.
- **Deleting your Google Account will delete your YouTube data**, including all videos, comments, and subscriptions. Before you can delete your Google Account, you will have to confirm that you understand that you're permanently deleting your data on all Google services, including YouTube.

Some [older, unused YouTube accounts](#) (created before May 2009) might not be part of a Google Account. They need to be added to one before they can be used.

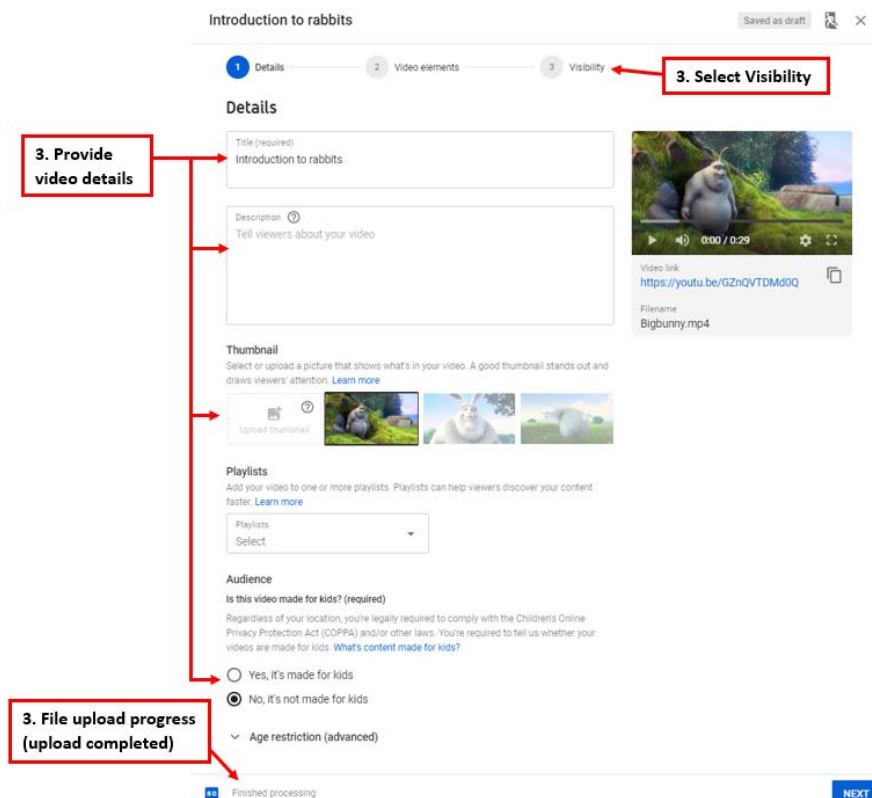
## 2b. How to Upload to YouTube

1. On the YouTube home page please click on **Upload**.
2. Click on **Select File** to browse for your video to upload.



## 2b. How to Upload to YouTube continued...

3. Once the upload is completed, provide video details where required (e.g. Title, Audience, etc.) and select the **Visibility** option at the top.
4. Click on the **Unlisted** radio button and press **Save**.



Introduction to rabbits

Saved as draft

1 Details 2 Video elements 3 Visibility

**3. Select Visibility**

**3. Provide video details**

**3. File upload progress (upload completed)**

Details

Title (required)  
Introduction to rabbits

Description  
Tell viewers about your video

Thumbnail  
Select or upload a picture that shows what's in your video. A good thumbnail stands out and draws viewers' attention. [Learn more](#)

Upload thumbnail

Playlists  
Add your video to one or more playlists. Playlists can help viewers discover your content faster. [Learn more](#)

Playlists  
Select

Audience  
Is this video made for kids? (required)  
Regardless of your location, you're legally required to comply with the Children's Online Privacy Protection Act (COPPA) and/or other laws. You're required to tell us whether your videos are made for kids. [What's content made for kids?](#)

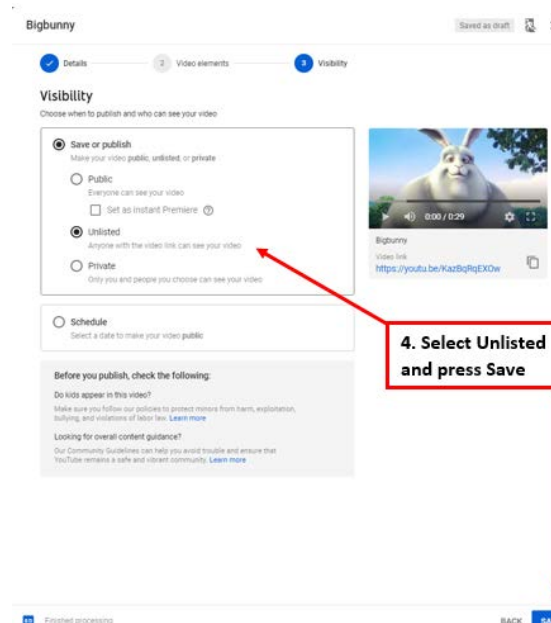
Yes, it's made for kids

No, it's not made for kids

Age restriction (advanced)

Finished processing

NEXT



Bigbunny

Saved as draft

1 Details 2 Video elements 3 Visibility

**4. Select Unlisted and press Save**

Visibility

Choose when to publish and who can see your video

Save or publish  
Make your video public, unlisted, or private

Public  
Everyone can see your video

Set as Instant Premiere

Unlisted  
Anyone with the video link can see your video

Private  
Only you and people you choose can see your video

Schedule  
Select a date to make your video public

Before you publish, check the following:

Do kids appear in this video?  
Make sure you follow our policies to protect minors from harm, exploitation, bullying, and violence of their kind. [Learn more](#)

Looking for overall content guidance?  
Our Community Guidelines can help you avoid trouble and ensure that YouTube remains a safe and vibrant community. [Learn more](#)

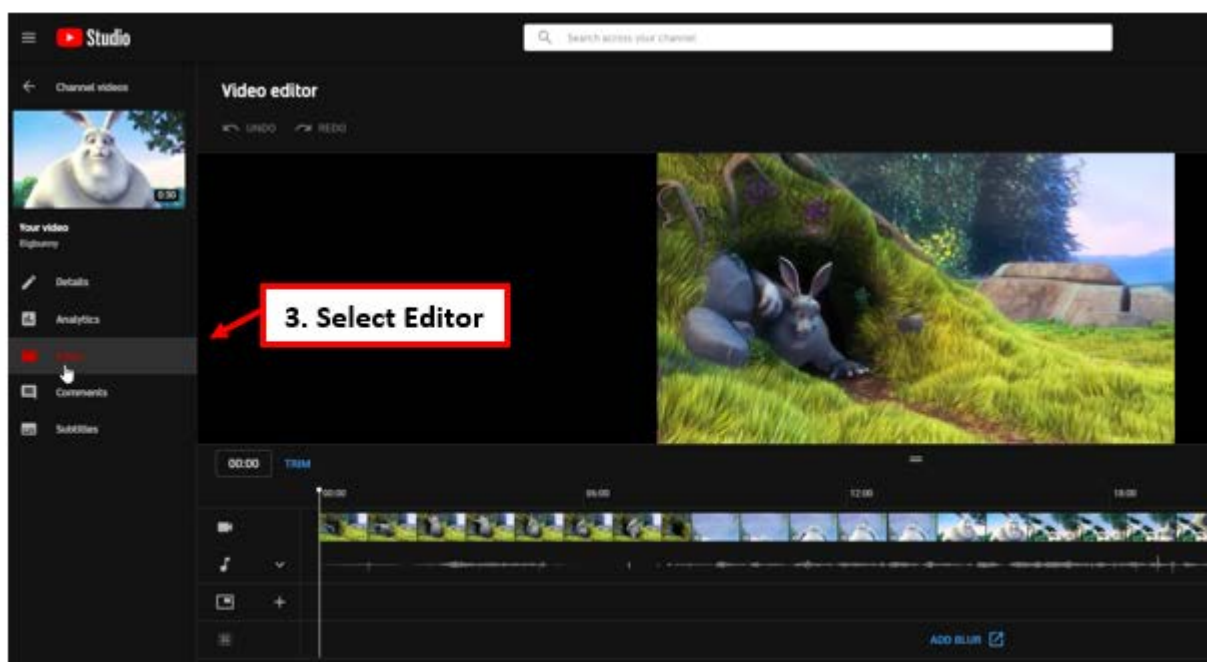
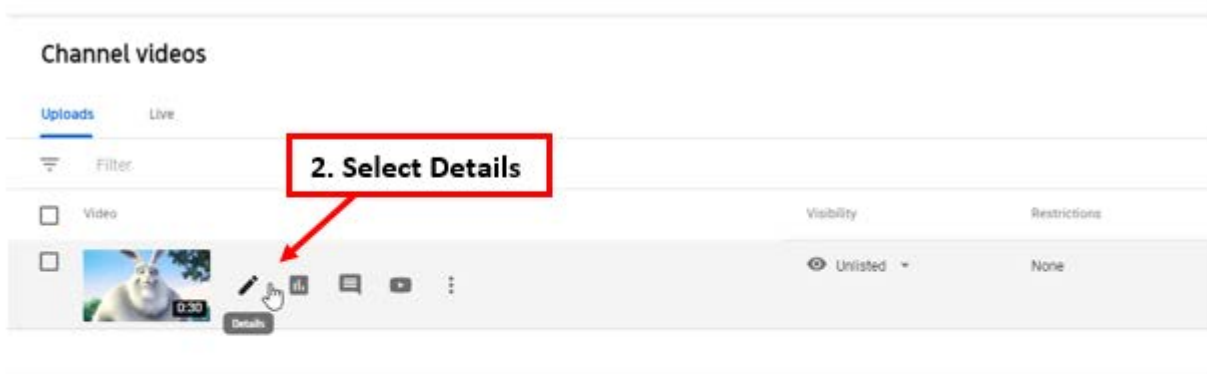
Finished processing

BACK SAVE

## 2c. How to Edit your YouTube Video (optional)

1. Go to [https://www.youtube.com/my\\_videos](https://www.youtube.com/my_videos)
2. Hover your mouse cursor over the video and select the **Details** option (appears as a pencil icon).
3. Select the **Editor** option in the left-hand toolbar.
4. Follow the instructions on the Use YouTube Video Editor page to complete your desired edits: \_

[https://support.google.com/youtube/topic/9257530?hl=en&ref\\_topic=9257610](https://support.google.com/youtube/topic/9257530?hl=en&ref_topic=9257610)



## 2d. How to Share your YouTube Video

1. Go to [https://www.youtube.com/my\\_videos](https://www.youtube.com/my_videos)
2. Click on the thumbnail of the video that you wish to share.
3. Use the **Copy video link** button to copy a shared URL of your video (the URL also appears under the **Video link** heading and can be used). This is the link you will submit to your assessment drop box in LearnJCU.

**Channel videos**

Uploads Live

Filter

Video Visibility

Unlisted

**2. Select video thumbnail**

**Video details**

Basic More options UNDO CHANGES SAVE

Title (required) Bigbunny

Description Tell viewers about your video

**3. Press Copy video link to use for your submission.**

Video link <https://youtu.be/KazBqRqEX0w> Copy video link

Filename Bigbunny.mp4

Video quality

Visibility Unlisted

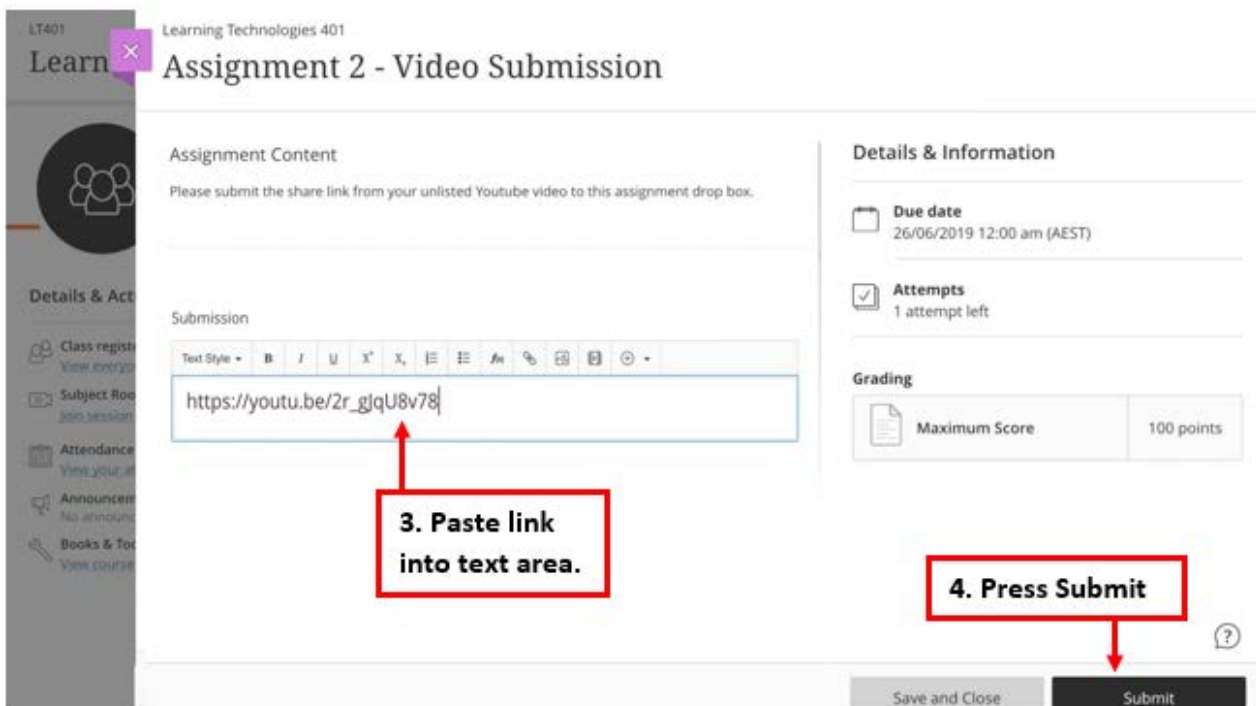
**Thumbnail**  
Select or upload a picture that shows what's in your video. A good thumbnail stands out and draws viewers' attention. [Learn more](#)

Upload thumbnail

## 2e. How to Submit your YouTube Video

### Submit your YouTube link to a LearnJCU Ultra subject

1. Go to <https://www.jcu.edu.au/learn>, log into LearnJCU and access your subject.
2. Go to the **Assessment** area on the LearnJCU Ultra site menu and locate the Assignment dropbox for your video assignment.
3. Click on the name of the Assignment dropbox to show the Preview Upload Assignment page then click **View Assignment** button. Next click the **Add Content** button and in the text area **Paste** the link you copied earlier.
  - **NOTE:** Mac paste shortcut: Command + V. PC paste shortcut: Control + V.
4. Click the **Submit** button to complete the process. Your lecturer will receive your assignment submission and be able to view your video.
  - **NOTE:** You may wish to remove your video from YouTube after your assignment has been marked and you have received your grade and feedback.



The screenshot shows the 'Assignment 2 - Video Submission' page in the LearnJCU Ultra system. The page is divided into several sections:

- Assignment Content:** A text area with the instruction: "Please submit the share link from your unlisted Youtube video to this assignment drop box."
- Submission:** A text input field containing the URL "https://youtu.be/2r\_gjqU8v78". A red box highlights this field with the text "3. Paste link into text area." and an arrow pointing to the input field.
- Details & Information:** A sidebar containing:
  - Due date:** 26/06/2019 12:00 am (AEST)
  - Attempts:** 1 attempt left
  - Grading:** Maximum Score 100 points
- Buttons:** At the bottom right, there are two buttons: "Save and Close" and "Submit". A red box highlights the "Submit" button with the text "4. Press Submit" and an arrow pointing to the button.

## 2e. How to Submit your YouTube Video continued...

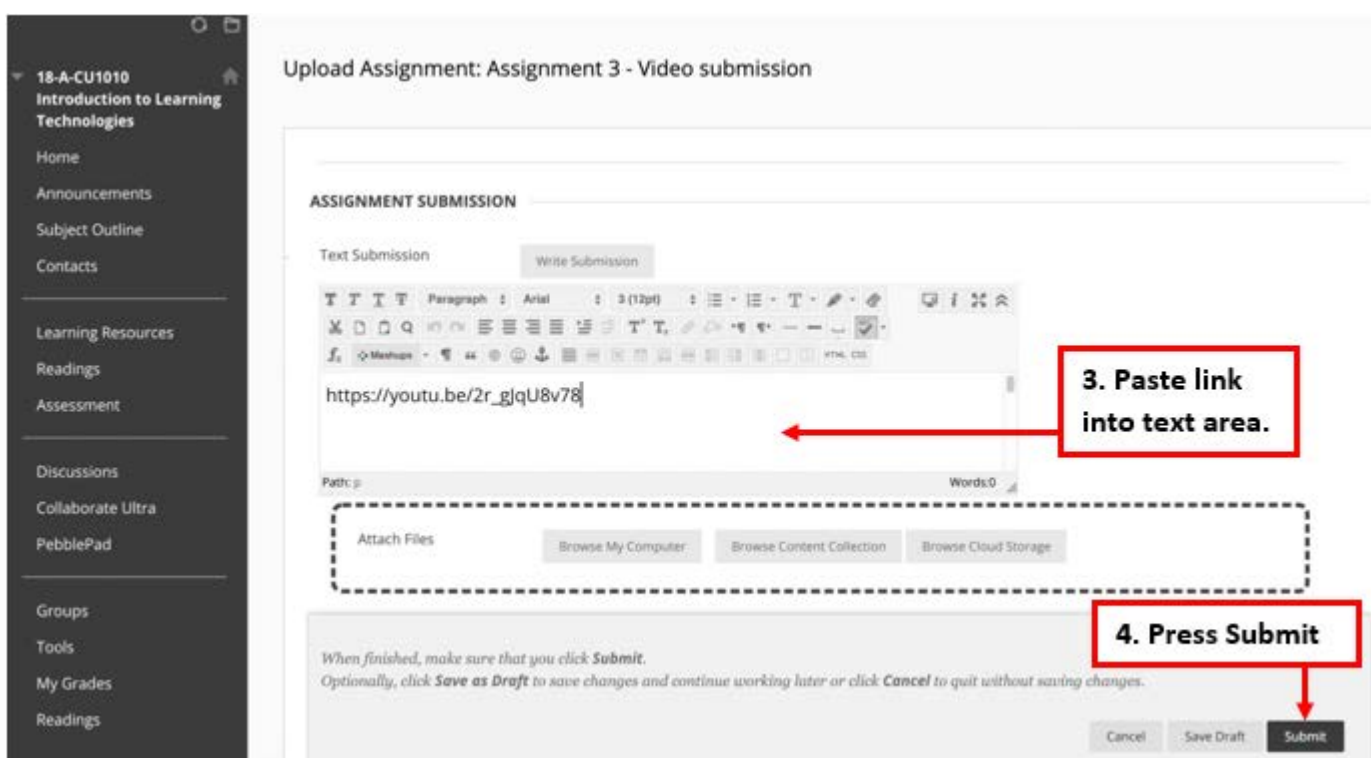
### Submit your YouTube link to a LearnJCU Original subject

1. Go to <https://www.jcu.edu.au/learn>, log into LearnJCU and access your subject.
2. Go to the **Assessment** area on the LearnJCU Original site menu and locate the Assignment dropbox for your video assignment.
3. Click on the name of the Assignment dropbox to show the Preview Upload Assignment page then click the **Write Submission** button. Click in the text area and **Paste** the link you copied earlier.

- **NOTE:** Mac paste shortcut: Command + V. PC paste shortcut: Control + V.

4. Click the Submit button to complete the process. Your lecturer will receive your assignment submission and be able to view your video.

- **NOTE:** You may wish to remove your video from YouTube after your assignment has been marked and you have received your grade and feedback.



Upload Assignment: Assignment 3 - Video submission

ASSIGNMENT SUBMISSION

Text Submission Write Submission

https://youtu.be/2r\_gjqU8v78

Attach Files Browse My Computer Browse Content Collection Browse Cloud Storage

When finished, make sure that you click **Submit**.  
Optionally, click **Save as Draft** to save changes and continue working later or click **Cancel** to quit without saving changes.

Cancel Save Draft Submit