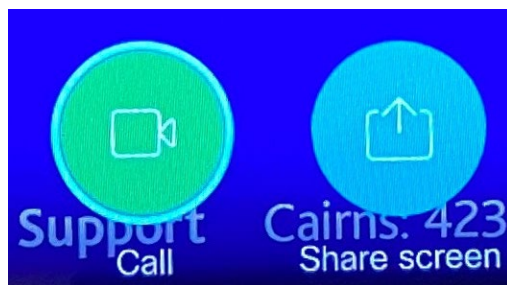


## Zoom connection guide

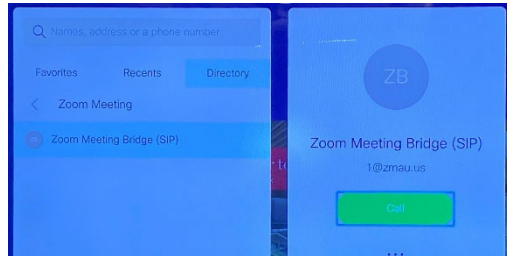
### General information

Video conferences and Zoom meetings are usually scheduled by VAVS to connect automatically provided [videoconferencing@jcu.edu.au](mailto:videoconferencing@jcu.edu.au) has been invited by the host prior to the event.

### Join a Zoom meeting manually (using the Cisco Remote Control)

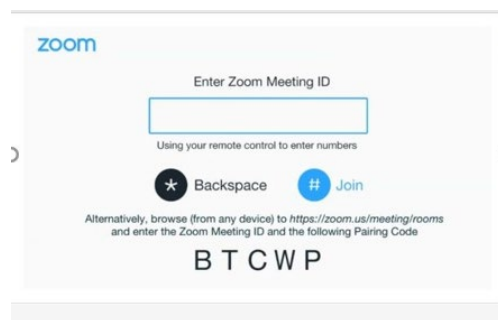


1. Highlight the **Call** button on the TV monitor with the Cisco remote and tap the **OK** key



2. Highlight the **Directory** button and find the **Zoom Meeting Bridge (SIP)** entry

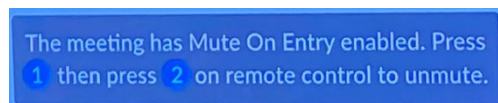
3. Tap the **Call** button (green button)



4. When prompted, enter the **Zoom Meeting ID** followed by the **#** key

5. When prompted for a passcode, enter the **code** followed by the **#** key

6. If meeting has **Mute On Entry enabled**, press **1** then press **2** on remote to unmute

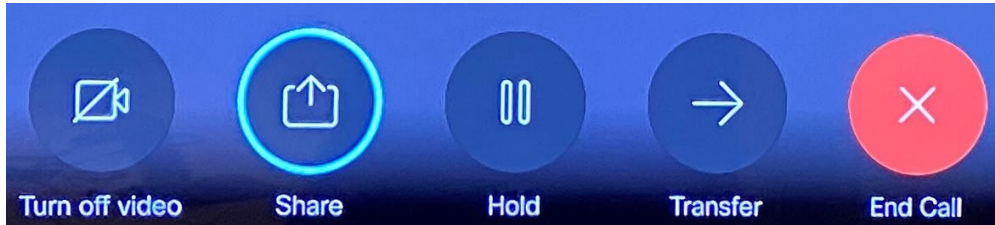


## Show presentation (share screen)

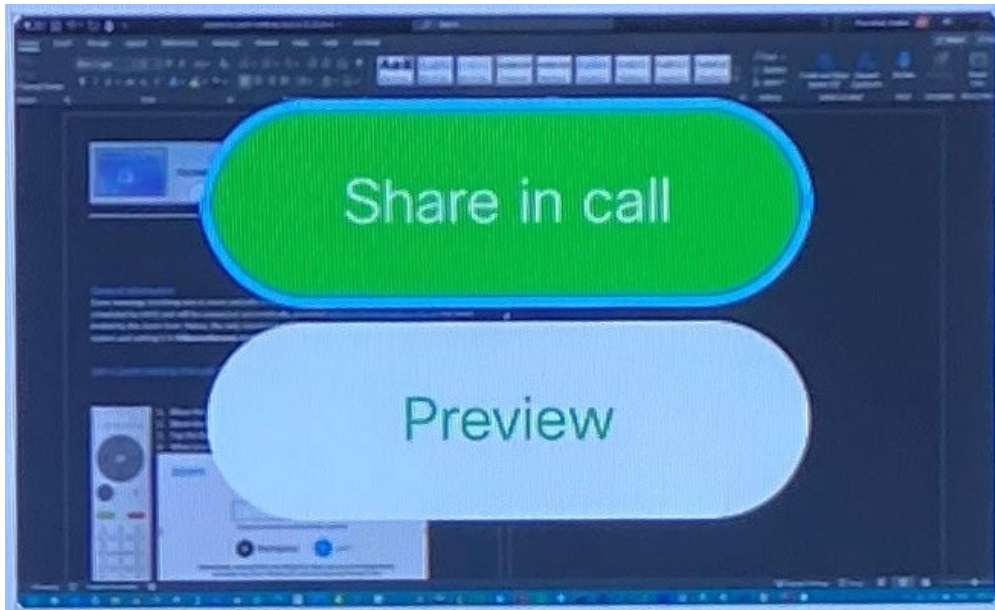
Presentations are shown from a laptop connected by the HDMI cable or wirelessly (Cisco Proximity).

### ➤ Show Laptop connected by HDMI cable

1. Connect the HDMI cable to the laptop
2. Enable the laptop's dual display (duplicate/mirror display)
3. Highlight the **Share Screen** button on the TV monitor and tap the **OK** key

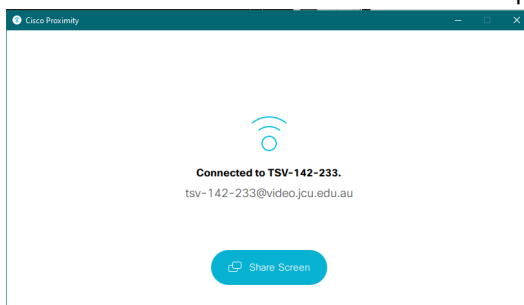


4. Highlight the **Share in call** button and tap the **OK** key to show PC in full screen mode



### ➤ Show laptop wirelessly

1. Run the **Cisco Proximity** app
2. Click on the **Share Screen** button on the pop-up window



3. The laptop screen is duplicated in full screen mode on the TV monitor